



**Graduate Student Advisory Council
Student Initiative Grant
and
301 Philosophy Rental Fee Waiver
Application Form**

| | |
|---|-----------------------------------|
| Organizer: Group or Department | Columbia Graduate Consulting Club |
| Proposed Project or Event Title | Weekly Meetings |
| Date(s) of Event | Weekly Monday Meetings |
| Departments Involved (if applicable) | n/a |
| # of Expected Attendees | 20 |
| # of Columbia GSAS Students Expected | 18 |

| | |
|---|-----------------------|
| GSAC Representative Sponsor | Eric Henckels |
| GSAC Representative Sponsor's Department | Biology |
| Contact information (phone, email) | 201.327.3245, eph2103 |
| Name of Group Treasurer | Eric Henckelsy |
| Contact information (phone, email) | 201.327.3245 |
| Date of submission | 9/7/11 |
| | |

The application is for:

| | | |
|---|--|--------|
| | Rental Fee Waiver for 301 Philosophy Hall | |
| X | Monetary support | |
| | Total cost of event | \$2000 |
| | Amount requested from GSAC (max \$1000/academic year) | \$1000 |

Submit completed applications to the GSAC Finance Chair, Jen Levy (jl2803@columbia.edu) at least **one week** before monthly GSAC meeting.

DESCRIPTION OF EVENT

Please provide a brief description of your event, including how it will contribute to improving graduate student life at Columbia, how it will promote interaction between various departments and how it will be publicized. Please note that projects sponsored by GSAC should be open to all graduate students. If applicable, please include a summary of the event from previous years.

STSC will hold weekly meetings events. Events include information sessions with consulting firms, resume/cover letter prep, practice case sessions, and information panels. These meetings expose students to a career opportunity, and prepare them to best present their capabilities. All departments will be welcome to attend with advertisements GSAC newsletter and calendar.

PROPOSED BUDGET

If necessary, please expand the revenue/expenses tables to list additional budget items.

Skip this section if the application is for rental fee waiver only.

Revenue

| | Please list all sources of funds | Amount | Status of funds | | |
|----|----------------------------------|---------------|-----------------|---------------|-----------|
| | | | Committed | Requested | Projected |
| 1. | GSAC | \$1000 | | \$1000 | |
| 2. | McKinsey Sponsorship | \$1000 | \$1000 | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| | TOTAL REVENUES | \$2000 | \$1000 | \$1000 | |

Expenses

Please include an itemized list of expenses (i.e. “500 flyers to publicize event,” “coffee, tea, and bagels for conference attendees”) and indicate the vendor for each item. Please specify the source of the estimates (e.g. “quote from Kinko’s” or “from previous year’s budget”).

| | Expense items / Vendors | Amount | Cost | |
|----|---|--------|--------|----------|
| | | | Actual | Estimate |
| 1. | Food/ Drink (Sandwiches/soft-drinks)/Westside Divided over 25 meetings (\$80/meeting, or \$4/attendant) | \$2000 | | \$2000 |

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| | | | | |
|-----------------------|--|---------------|--|---------------|
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |
| 6. | | | | |
| 7. | | | | |
| TOTAL EXPENSES | | \$2000 | | \$2000 |

SUMMARY OF FUNDING REQUESTED

| Amount requested from GSAC | Amount requested from other sources | Total amount required for event |
|----------------------------|-------------------------------------|---------------------------------|
| \$1000 | \$1000 | \$2000 |

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